



Show/Event Approval, Sanctioning and Sponsorship Requirements

The members of the B.C. Paint Horse Club are committed to promoting the American Paint Horse throughout the province of British Columbia. The Club's direction and policy regarding show or event approval, sanctioning and sponsorship is to allow local organizing committees the autonomy to be in control of their own success.

The Board of Directors encourages any group of our members who are interested in staging a show/event – such as a trail ride, an APHA-approved show, a schooling show, a clinic, a barbeque, a games day, or a working ranch horse competition - to come forward with their proposal using the following policy guidelines:

1. Form a local show/event committee who are interested in promoting the American Paint Horse in their area;
2. Complete the B.C.P.H.C. regional activity form (see below); and
3. Submit for Board approval. This will ensure that our Directors are satisfied there is minimal financial risk involved. The Directors may also be able to identify areas in which the Club can help to improve the financial success of the show/event.

Once the proposal has been approved, the local committee will be required to cover the APHA portion of the show/event's operating costs by some form of fundraising, donations and show/event revenue. The committee would also be responsible for administering all Paint-related activities and APHA reports at the show/event.

This initiative will allow any surplus from staging the show/event, after Club fees, to remain with the organizing committee for use in hosting future shows/events.

Fees:

The Club does not become involved in the decision-making process of the proposed show or event, other than the initial approval and periodic monitoring. There are extensive costs, however, in running the parent club each year so we need to generate revenue to offset these costs. This is accomplished by charging the following fees:

1. A Sanctioning Fee of \$125.00 per day of the show or event. These monies are used in part to ensure adequate liability insurance coverage for members, show staff, and volunteers during the show/event.
2. A \$1.00 Per Entry Per Judge Fee to be administered to all Paint exhibitors (shows only). These monies will offset the cost of yearend awards (for which B.C.P.H.C. members attending the show are eligible).

The above fees are deposited into the Club's account and put to work so that members throughout the province can benefit. In return for these fees, the Club will stand behind the organizing committee to offer organizational and promotional assistance as required to ensure the success of the event. We can advertise these shows/events on our website, in our newsletters, magazines, and e-mails to members. We can also offer recognition to all the show/event sponsors. Should the organizing committee's show/event meet the requirements of the Board and be approved, but for some reason the show/event incurs a loss, the Club would absorb that shortfall so as not to put the organizing committee through any financial hardship.

By sanctioning these local shows/events, the B.C. Paint Horse Club hopes to forge a stronger relationship with Paint Horse members from around the province. If the Club is successful in this process, our members in turn will benefit from a larger network of Paint enthusiasts creating more opportunities to promote our horses.

PRELIMINARY BUDGET

Name Of The Event: _____

REVENUE				
Entry Fees				
Stabling				
Concession				
Fund Raising				
Sponsorships & Donations				
Warm Up Classes				
RV Hookups				
Other (please specify)				
TOTAL REVENUE				
EXPENSE				
Facility:				
Stalls				
Concession				
Shavings				
Clean Out				
RV Hookups				
Other (please specify)				
TOTAL FACILITY EXPENSE				
Judges:				
Air Fare				
Wages				
Meals				
Accommodation				
Car Rental				
Other (please specify)				
TOTAL JUDGES EXPENSE				
Secretary:				
Wages				
Travel & Accommodation				
Other (please specify)				
TOTAL SECRETARY EXPENSE				

Announcer				
Show Manager				
Ring Steward				
Whipper In				
BCPHC Approval (Sanctioning Fee)				
Advertising				
Office:				
Show program copies				
Postage				
Supplies				
Other (please identify)				
TOTAL OFFICE EXPENSE				
Fundraising:				
Ticket Printing				
Prizes				
Mailing				
Other (please identify)				
TOTAL FUNDRAISING EXPENSE				
Awards:				
Ribbons				
High Points				
Honorary Prizes				
Other (please identify)				
TOTAL AWARDS EXPENSE				
Social Activities/Hospitality:				
Barbeque				
Wine & Cheese				
Donuts, Coffee				
Other (please identify)				
TOTAL SOCIAL/HOSPITALITY				
TOTAL PROJECTED EXPENSE				
TOTAL INCOME				
PROFIT or LOSS				